

QUARTERLY ENERGY CONSUMPTION REPORT

Identification
Data

Reporting Operating Unit: _____ Quarter Ending: _____

Reporting Period: 1. Fiscal Quarter ☐ 2. Fiscal Year ☐ ☐3. Check Submission Type: (A) Initial ☐ (B) Revision ☐

Prepared by: _____ Telephone: () _____

PART A: IDENTIFICATION DATA—(Please print or type all entries on the form):**REPORT PERIOD:** This report is to be completed quarterly by each bureau and is to be submitted to DOC, National Program Division, Washington, D.C., no later than 30 days after the end of each fiscal quarter to which the report pertains.

For example, the report covering the first fiscal quarter (October-December) of FY 1992 is due no later than February 1, 1992.

1. FISCAL QUARTER: Enter a 1, 2, 3, or 4 to indicate the appropriate fiscal quarter surveyed. (e.g., Oct-Dec=1, Jan-Mar=2, Apr-Jun=3, Jul-Sep=4.)
2. FISCAL YEAR: Enter the last two digits of the fiscal year covered by the report.
3. SUBMISSION TYPE: Note the type of submission.

PART B: SUMMARIZED TABULAR DATA:

1. COLUMN A: ENERGY USE CATEGORIES AND TYPES OF ENERGY TO BE REPORTED IN EACH CATEGORY. This form is for automatic data processing. Report only in units requested for each energy source in column B. Report electrical energy consumption in Megawatt Hours (MWH); 1 Megawatt Hr. = 1 Kilowatt Hr. x 1000. Report Fuel Oil, LPG, or Propane, Gasoline, Diesel & Petroleum Distillate Fuel, Aviation Gasoline, Jet Fuel & Navy Special Fuel in thousands of gallons. Report Natural Gas in thousands of cubic feet. Report Coal in short tons. Report Purchased Steam in billions of British Thermal Units (BTU's). Report Other in billions of BTU's.
2. FOR EACH QUANTITY of energy consumed, ROUND OFF TO THE NEAREST TENTH of an integer.
3. COLUMN B: CONSUMPTION THIS FISCAL QUARTER. For each applicable energy source, report realized consumption for the appropriate fiscal quarter.
4. COLUMN C: Total costs in thousands of dollars.
5. PROCESS ENERGY/ENERGY INTENSIVE (15-21). This space is used for buildings that are excluded from reporting requirements in meeting energy conservation reduction goals.

PART B. SUMMARIZED TABULAR DATA (Continued):

Column (A)			Column (B)	Column (C)
BUILDINGS AND FACILITIES OPERATION			CONSUMPTION THIS FISCAL QUARTER	COST IN THOUSANDS OF DOLLARS
1	ELECTRICITY	-MWH	.	\$
2	FUEL OIL	-GAL (000's)	.	\$
3	NATURAL GAS	-CU. (000's FEET)	.	\$
4	LPG OR PROPANE	-GAL (000's)	.	\$
5	COAL	-SHORT TONS	.	\$
6	PURCHASED STEAM	-BTU's (BILLIONS)	.	\$
7	OTHER	-BTU's (BILLIONS)	.	\$

VEHICLE AND EQUIPMENT OPERATION			CONSUMPTION THIS FISCAL QUARTER	COST IN THOUSANDS OF DOLLARS
8	AUTO GASOLINE	-GAL (000's)	.	\$
9	DIESEL & PETROLEUM DIST'L FUEL	-GAL (000's)	.	\$
10	LPG OR PROPANE	-GAL (000's)	.	\$
11	AVIATION GASOLINE	-GAL (000's)	.	\$
12	JET FUEL	-GAL (000's)	.	\$
13	NAVY SPECIAL	-GAL (000's)	.	\$
14	OTHER	-BTU's (BILLIONS)	.	\$

PROCESS ENERGY/ENERGY INTENSIVE			CONSUMPTION THIS FISCAL QUARTER	COST IN THOUSANDS OF DOLLARS
15	ELECTRICITY	-MWH	.	\$
16	FUEL OIL	-GAL (000's)	.	\$
17	NATURAL GAS	-CU. (000's FEET)	.	\$
18	LPG OR PROPANE	-GAL (000's)	.	\$
19	COAL	-SHORT TONS	.	\$
20	PURCHASED STEAM	-BTU's (BILLIONS)	.	\$
21	OTHER	-BTU's (BILLIONS)	.	\$

NOTE: In a memo of transmittal to OFPP narratively describe significant reasons for unusually good or unusually poor performance in any of the above categories.